



ROBERT RYANS  
Director

## COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

BOARD OF SUPERVISORS

GLORIA MOLINA  
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July 1, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVE A NO COST TIME EXTENSION FOR THE  
GOVERNOR'S 25% DISCRETIONARY DISLOCATED WORKER PROGRAM  
PROJECT PHOENIX  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize a no-cost time extension in the Governor's 25% Discretionary Dislocated Worker Program, Project Phoenix, from July 1, 2003 through March 31, 2004 with the South Bay Workforce Investment Board (SBWIB) in order to meet the State's performance goals and continue providing Workforce Investment Act Services to program participants.
2. Authorize the Director of Community and Senior Services (CSS) or his designee to execute contract amendments, in substantially similar form to Attachment A, with ten WorkSource Centers currently under contract and listed in Attachment B.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

CSS received notification from the South Bay Workforce Investment Board (SBWIB) in a letter dated June 17, 2003, that the State Employment Development Department approved a no-cost time extension on Project Phoenix from July 1, 2003 to March 31, 2004 for the continued provision of WIA services to program participants. The extension will ensure that Los Angeles County has ample time to attain projected goals established by the State, and for our contracted agencies to continue providing employment and training services and follow up services to participants once employed.

### **Implementation of Strategic Plan Goals**

The delivery of WIA dislocated worker services is consistent with the principles of the County's Strategic Plan. They will ensure self-sufficiency, well-being and prosperity for Los Angeles County residents.

### **FISCAL IMPACT/FINANCING**

The recommended actions are for a time-only extension and have no fiscal impact on the County General Fund.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In a regional collaborative effort, the State of California Employment Development Department awarded \$5.7 Million to the Los Angeles Region, Workforce Investment Areas, to address the needs of displaced workers impacted by the events of September 11, 2001. The partners in this program included the County and City of Los Angeles, City of Long Beach, and the South Bay Workforce Investment Areas. CSS received \$1 million in pass-through funding from the South Bay Workforce Investment Board (SBWIB), the lead agency, as its share of the allocated funds to provide WIA services to program participants. The local Workforce Investment Areas share in the overall goals of this program.

On February 4, 2003, your Board approved a motion to accept and allocate \$1 Million in pass-through funding from the SBWIB to implement the program and authorized CSS to execute contracts with existing agencies, "one-stop" centers, under contract with the County to provide WIA services to 332 individuals. On May 28, 2003, CSS and the SBWIB mutually agreed that \$200,000 in projected unspent funds would be returned to South Bay for training services to be administered through the SBWIB.

On June 12, 2003, the Los Angeles County Workforce Investment Board approved a no-cost time extension from February 4, 2003 through March 31, 2004 for Project Phoenix, based on the SBWIB's request to the State.

### **CONTRACTING PROCESS**

The County's Agreement with the SBWIB will be amended to reflect a new term date of March 31, 2004, effective your Board's approval and upon County Counsel's approval. CSS will also execute amendments with its contracted agencies. Ten WorkSource Centers are currently under contract with CSS for this program to provide WIA employment services from February 4, 2003 thru June 30, 2003. At the start of the program, two agencies (LA Mission College and Career Partners) declined to participate

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in this program resulting in \$31,097 and \$64,965 respectively in unspent funds for a total of \$96,062. Two other agencies (Chicana Action Service Center and El Proyecto) who expressed interest and allocated \$31,527 and \$31,097 respectively never executed contracts with CSS totaling \$62,624 in unspent funds. CSS also reduced their administration and business services set asides by \$41,314 for a combined total of \$200,000 which was subsequently returned to the SBWIB.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Project Phoenix is due to end on June 30, 2003. The board's actions will allow existing contractors to continue providing services through March 31, 2004 to specially targeted displaced workers in this program to assure no break in service and not place undue burden on local Displaced Worker formula funds meant to serve the general population.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Ryans", with a stylized flourish at the end.

Robert Ryans, Director  
Community and Senior Services

Attachments (2)

c: David E. Janssen  
Lloyd W. Pellman  
Violet Varona-Lukens

ATTACHMENT A

Contract # \_\_\_\_\_  
Amendment \_\_\_\_\_

**COMMUNITY AND SENIOR SERVICES  
OF THE COUNTY OF LOS ANGELES  
WORKFORCE INVESTMENT ACT DISLOCATED WORKER  
PROJECT PHOENIX AMENDMENT**

THIS AMENDMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2002, by and between the **COUNTY OF LOS ANGELES**, a municipal corporation, hereinafter referred to as "County" and \_\_\_\_\_, a municipal corporation, hereinafter referred to as "Contractor" with its principal place of business located at \_\_\_\_\_.

**RECITALS**

**WHEREAS**, the County of Los Angeles Workforce Investment Area collaborated with the seven local Workforce Investment Boards to provide immediate services to Los Angeles County workers and businesses affected by the events of September 11, 2001. This joint initiative is funded under the Governor's 25% Discretionary Dislocated Worker Program and is recognized as "Project Phoenix".

**WHEREAS**, on December 2002, the County and the South Bay Workforce Investment Board, hereinafter referred to as "SBWIB" entered into Agreement No. 00-H230 in order to provide WIA Core, Intensive and Supportive Services and training to dislocated workers and outreach to businesses affected by the September 11, 2001 terrorist attacks. WorkSource California/WorkSource Centers were chosen as one venue for delivery of these services; and

**WHEREAS**, the parties hereto have previously entered into a Contract on \_\_\_\_\_, 2003 for the amount of \$ \_\_\_\_\_ pursuant to the Workforce Investment Act Subgrant Agreement hereinafter referred to as "WIA Subgrant" pursuant to Public Law 105-220 to provide to dislocated workers, a comprehensive array of workforce investment services through the WorkSource California system; and

**WHEREAS**, the parties hereto desire to amend said Contract in accordance with the terms and conditions set forth below.

**NOW, THEREFORE** the parties hereto agree as follows:

I. SECTION 4. CONTRACT TERM is amended in its entirety as follows:

The term of this contract shall commence on \_\_\_\_\_, 2003 and terminate no

later than \_\_\_\_\_, 2004.

II. EXHIBIT B, STATEMENT OF WORK

For purposes of fulfilling the performance goals of Project Phoenix and to comply with WIA regulations, the time of performance has been extended from \_\_\_\_\_, 2003 through \_\_\_\_\_, 2004

III. CONTRACTOR OBLIGATIONS are as follows:

Contractor shall comply with all terms and conditions, Exhibits and Attachments outlined in the original Adult and Dislocated Worker Contract and those imposed and required by Department of Labor (DOL) provisions, implementing regulations, grant requirements, rules and policies (which may from time to time be amended, modified or revised by the LACWIB); and

IV. Except as expressly modified by this Amendment, the unaffected term and conditions of the original contract shall remain valid, binding, and enforceable against the parties.

**IN WITNESS WHEREOF**, the County of Los Angeles, by and through its Department of Community and Senior Services, and the Workforce Investment Area, have caused this Amendment to be executed on their behalf by their duly authorized representative. The person signing on behalf of CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

**COUNTY OF LOS ANGELES**

By: \_\_\_\_\_  
ROBERT RYANS, Director  
Community and Senior Services

**Approved as to Form:**

LLOYD W. PELLMAN

By: \_\_\_\_\_  
Deputy

**CONTRACTOR:**

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print or Type Name)

\_\_\_\_\_  
(Title)

